



Cylburn Arboretum Friends (CAF) is the non-profit organization that has been partnering with the City of Baltimore since 1954 to maintain the grounds and gardens at Cylburn. Our commitment to the Baltimore community is to support the Cylburn Arboretum through stewardship and educational programming.

Cylburn Arboretum Friends is committed to an inclusive, diverse, equitable, and accessible work environment. Our aspiration is to continue to cultivate a workforce and institution that is as diverse as the communities we serve.

POSITION TITLE: Special Events Volunteer
Reports to: CAF Volunteer Coordinator

Description:

From pre-planning to clean up afterward, there's much behind-the-scenes work for our special events! Not only do our events volunteers help out with these processes, but they are also the face of the organization on the day of an event, welcoming visitors and ensuring that everything runs smoothly. Examples of special events include Market Day, ArBOOretum, and our Holiday Greens Sale.

As a Special Events Volunteer, you would be contacted a month before each of our three annual events for availability. Ideally, you commit to at least one event each year.

Typical Duties:

- Event setup and cleanup.
- Welcoming and greeting attendees.
- Assisting at the registration table.
- Collecting donations.

Cylburn Arboretum Friends provides equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, gender identity and/or expression, genetic information, marital status, veteran status, or any other characteristic protected by federal, state or local law.